

## **Enrolment**

A place on the camp can only be reserved upon receipt of the fully completed and signed application forms and must be accompanied by a non-refundable deposit of 25% of the camp fee. Deposits cannot be refunded unless we are unable to offer the camp. No bookings will be confirmed and secured until payment of the deposit has been received.

## **Balance of Fees**

The balance of fees must be received before the start of the camp and by no later than 22nd July 2024. Places will be cancelled and the full deposit retained if the balance is outstanding after this date. Subject to availability a place on the camp will be reinstated upon receipt of the outstanding balance. Bookings made after the 22nd July 2024 must be accompanied by the full fee for the camp.

## **Fees**

The camp fee includes:

- Accommodation in a shared room in a school boarding house
- Breakfast, lunch and dinner
- All activity classes and group activities - Monday to Friday
- Excursion to Mill on the Brue
- A fully supervised programme, using Wells Cathedral School Staff.

The camp fees do not include:

- Transport to or from Wells Cathedral School
- Pocket money

## **Payment**

Please contact us if you would like to pay using childcare vouchers. Otherwise, a full or partial card payment needs to be made at the time of application. If a balance payment is required, we will email you a payment form in January, which you will need to use to make a further card payment.

## **Camp Tutors**

Camp tutors will generally be either full or part-time staff of Wells Cathedral School - should these professionals be unavailable the School will appoint staff of a comparable calibre to work the camps.

## **Cancellation**

Wells Cathedral School reserves the right to cancel the camp up to 28 days before the start date if numbers enrolled have not reached the minimum requirement to run the camp. In the event of the camp being cancelled by Wells Cathedral School a complete refund of the fee will be given or an alternative date will be offered.

If an individual (student and/or parent) cancels a booking the initial deposit of 25% is non-refundable. Wells Cathedral School reserves the right to retain all fees paid in the event of a cancellation made after 22nd July 2024. All cancellations must be made in writing to Wells Cathedral School.

## **Refunds**

Refunds will only be given in the event of the camp being cancelled by Wells Cathedral School. Bookings not paid for in full by 22nd July 2024 will be cancelled. Wells Cathedral School reserves the right to retain all fees paid in the event of a cancellation made after 22nd July 2024..

## **Travel**

It is the parent's/guardian's responsibility to arrange travel including, if appropriate, flights and visas. It is also the parent's/guardian's responsibility to arrange appropriate travel and medical insurance, if required.

## **Personal loss or injury**

Wells Cathedral School cannot accept responsibility for any personal loss or injury sustained by participants. Students are advised not to bring expensive items to the Summer Camp, and to lock any other desirable items in their suitcase. In cases of medical or other emergencies Wells Cathedral School staff will act in loco parentis. Students are not permitted to bring electronic devices to the summer camp as there is no time or need for them. Devices if found will be confiscated and returned to the camper at the end of the camp.

## **Behaviour and Safety**

During the camp we expect that campers will conduct themselves appropriately at all times. Campers are expected to maintain good behaviour, and will be required to sign up to the camp's behaviour policy as will parents. Regulations are made for the safety and comfort of all campers and must be observed at all times. Wells Cathedral School will withdraw a camper for misconduct and/or failure to abide by the summer camp rules. Fees will not be refunded and the student will be sent home at the parents' expense.

## **Medication**

During the summer camp there may be times that we may be required to provide over the

counter medication in the form of antihistamines, paracetamol, and ibuprofen. We will require permission from parents/guardians and we will seek this permission at the registration stage. Campers are not permitted to keep over the counter medication in their rooms and this must be handed in on check in.

Prescription medication that is required to be administered will be done so under the supervision of the pastoral staff. Medications must be handed in on check in with clear instructions on how to administer including the correct dosage. If your camper must keep medication on their person this will need to be discussed with Keith Bawden.